



Become part of our SWARCO team as

Sales Estimator (m/f/d) - Dublin

Location: Dublin, Ireland | Full time

Your Challenge

SWARCO Ireland Ltd are a leading supplier of smart, active signage solutions and the latest parking equipment in use across the UK and Europe. We require an organised, self-motivated team player to join us as a Sales Admin/Estimator at our offices in Dublin, in this role, you will help prepare costed technical responses to customer's sales enquiries.

Your Challenge

- Review tender documents, specifications and drawings to determine scope of work and client requirements.
- Prepare accurate cost estimates and pricing for a range of products and services including traffic signals, signage and ITS solutions.
- Liaise with internal departments to gather information to validate costs.
- Issue commercial proposals and quotations to clients in a professional and timely manner.
- Assist the sales team in bid preparation including compiling support documentation, programmes and technical submissions.
- Track and manage tender submissions and bid deadlines.
- Maintain pricing databases, supplier cost records and historical bid information for analysis and reporting.
- Support post tender negotiations and handovers to the project delivery team.
- Attend any pre and post tender meetings as required.

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Your Profile

- Previous Administration skills - preferably within a Sales team
- Cost estimation and quotation experience
- Good verbal and written skills
- Good organisational skills

- Must be self-motivated whilst working as part of a team
- Technical Engineering understanding - desirable
- Day to day use of Microsoft word, excel and outlook essential
- Good verbal and written skills essential
- Good organisational skills essential
- Right to work in Ireland
- Qualification in quantity surveying, engineering or construction management would be desirable but not essential.

Your Benefit

Your Benefit

As well as providing a competitive salary and benefits package, we actively run employee opinion surveys as part of our drive to provide a comfortable and supportive working environment. We will support your development and you will also receive:

- 25 days holiday rising to 28 days with bank holidays in addition, plus the option to buy an agreed number of days
- Perkbox – employee discount scheme with discounts online, in high street stores, cinema, holidays, restaurants and many more
- Generous employer pension contributions
- Employee Assistance Programme

Interested?

Please apply by clicking the apply button

Applications are shortlisted on a rolling basis, and we reserve the right to interview and appoint before any advertised closing date. We, therefore, encourage you to apply at the earliest opportunity to avoid disappointment. Applications received after the closing date will not be processed.

We have a responsibility to ensure that all employees are eligible to live and work in Ireland, therefore successful candidates must have the right to work in Ireland by the start of their employment. We are an equal opportunities employer.

Should we require recruitment agency involvement, we will contact the agencies on our PSL, and we would ask that you respect the relationships we have already built with these suppliers. If an agency submits an unsolicited CV to any partner or employee of our company, you should be aware that they have no authority to enter into an arrangement with you.

#LI-MA1

Become a part of SWARCO. We look forward to receiving your comprehensive application via the online tool.

Apply now

SWARCO Ireland Ltd - SWARCO

Essmore House
4 Kylemore Business Park
Kylemore Way
Dublin 8
DO8 EWP2 Ireland

Information on processing of your personal data is available [here](#).

